



# OTC Install Instructions

## **WARNING!**

The safe installation and use of commercial tenting products can vary from site to site and during varying weather conditions. Careful consideration should be paid to any installation during windy conditions and shall be monitored throughout the duration of the installation.

### **Do not attempt installation during high winds or thunderstorms!**

Periodic maintenance and monitoring of the installation by the installer is required. Techniques other than those specified in this document may be required during these types of conditions. Users and installers shall indemnify and hold harmless Lasting Impressions Event Rental for any claim resulting from the improper installation and/or maintenance of this unit. Soil conditions also vary from site to site. The included anchoring package for this tent may need to be supplemented with alternate anchoring during windy conditions and in areas with questionable soil holding power.

## **NOTICE**

This tent product is not intended to be used as a shelter from severe weather. Lasting Impressions Event Rental assumes no liability for such use. An evacuation plan for the area covered within this tented space is imperative and shall be thoroughly posted for all users and potential occupants of the tent. Severe weather including electrical storm systems, moderate to severe wind, heavy rains, snow, or any condition that raises any doubt to the structural integrity of the tent are immediate signs that an evacuation is necessary. Severe bodily injury and/or death can occur. The installation of electrical, plumbing, lighting, appliances and/or HVAC equipment are not covered within this manual. Users/Installers shall follow local code requirements for the installation of these items using certified personnel. Lasting Impressions Event Rental shall be indemnified and held harmless from any such use or injury resulting from its use.

**Step 1:**

Lay out a ground cloth over the area to be covered by the tent. Unfold the tent top fabric over the groundcloth with the shiny side facing up. Stretch out the fabric and pull the corners square.



**Step 2:**

Drive stakes, approximately 5ft out from the perimeter of the tent with the hooks facing away from the tent. Drive two stakes in for each corner tie-down at a 90 degree and one stake for each side pole leg.



**Step 3:**

Loop the tensioning rope over the hook of the stake and leave plenty of slack in the rope.



**Step 4:**

Assemble the two piece side poles with the tip (pin) at the top end of the pole. Insert the sidepoles into the grommets and reinforcement rings around the perimeter of the tent top. Erect side poles and leave just short of vertical.



**Step 5:**

Assemble and erect the center pole(s).

20x- 2pc Centerpole measuring 12'6"

From underneath the tent poke the tip (pin) of the centerpole through the ring at the peak and push the fabric toward the sky until the centerpole is vertical.



**Step 6:**

Straighten the sidepoles around the tent so that they are vertical and plum. Use the rope tensioners to pull the tent top tight. Be careful that you do not over tension one side of the tent as it will pull the opposite side out of vertical.



**Step 7:**

Tie off the jumper ropes. Connected to each reinforcement ring at the peak is a 1/4" Polypropelene rope that should be tied to the center poles to prevent the top from lifting off the centerpoles during windy conditions.



**Step 8:**

Install any sidewall needed by clipping the top hooks of the wall to the rope-line just under the valance of the tent.

